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APPLICATION FORM FOR EMPLOYMENT

The purpose of this form is to assist a municipality in selecting suitable candidates for an advertised post.

This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.

Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.

All information received shall be treated with strict confidentiality and shall not be used for any other purpose than to assess the suitability of the applicant.

This form is designed to assist municipality with the recruitment, selection and appointment of staff members in terms of the Municipal Systems Act,

2000 (Act No. 32 of 2000) **DETAILS OF THE ADVERTISED POST** (as reflected in the advert) Advertised post applying for Reference number Name of the Municipality
Notice service period **PERSONAL DETAILS** First Names ID or Passport Number Gender Male Female White Indian Race African Coloured Do you have a Yes No If yes, elaborate disability? Are you a SouthAfrican Citizen? Yes No If not, what is your nationality? Do you have a valid work Yes No No Name of professional body Do you hold a professional membership Yes Membership Expiry date with any professional body? Number **CONTACT DETAILS** Telephone number during office hours Mobile phone number Postal address Code: Email Address Preferred language of communication QUALIFICATIONS (please elaborate on your CV) Highest educational qualification obtained Name of the School Year Obtained Highest Grade Highest tertiary qualification obtained 1

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